

CLOSURE OF SECRETARIAT OFFICE AND BAR ROOMS TO COMPLY WITH COVID-19 CIRCUIT BREAKER MEASURES

Dear Members,

FULL TELECOMMUTING FOR ALL SECRETARIAT STAFF

To comply with the government's heightened safe distancing measures to minimise the further spread of COVID-19, the Law Society Secretariat office at Maxwell Chamber Suites will be closed from 7 April until 4 May 2020 (both dates inclusive).

Notwithstanding this physical office closure, we remain open except for the suspension of our Jus Curio shop. Full work-from-home arrangements have been made for all our staff. As such, CPD webinars are anticipated to proceed as scheduled and pastoral care will continue to be accessible to members as we endeavour to continue serving you with minimal disruption during this period.

Please send documents to us electronically rather than via post or courier. All payments to the Law Society should also be made via electronic means. We regret that physical documents delivered during this period of closure will be received on a delayed basis.

We will monitor these arrangements closely to ensure a satisfactory level of service delivery.

TEMPORARY CLOSURE OF BAR ROOMS

In keeping with the spirit of the "circuit breaker" measures which have been imposed by the Government to reduce movements and interactions in public and private places, the bar rooms at the Supreme Court and State Courts will similarly be closed from 7 April 2020 until 4 May 2020 (both dates inclusive).

We sincerely apologise for the inconvenience caused to members who continue to attend court during this period.

The health and safety of our members are our priority and we look forward to serving you again at the bar rooms before long.

Please keep a lookout for our e-mails and check out the resources available on our [webpage](#). Do not hesitate to reach out to us on our lines below if you require any assistance. Feel free to also call or email any of us directly for urgent matters.

Secretariat Main Line: 6538 2500

Members' Assistance & Care Helpline (MACH): 6530 0213

E-mail: membership@lawsoc.org.sg

Take care and stay safe, everyone!

Delphine Loo Tan
CEO, Secretariat
Law Society of Singapore