

THE LAW SOCIETY OF SINGAPORE

PRACTICE DIRECTION 8.5.3

[Formerly PDR 2013, para 21; PDR 1989, chap 1, para 18]

DRAFT DOCUMENTS

A legal practitioner shall comply with the requirements of common courtesy in dealing with draft documents.

Amendments should be made on the draft clearly showing the original and the amendment. One established method is to underline the additions and cross out the deletions but there may well be other appropriate methods.

Circumvention of the above requirements is not justified by delivering the amended version to the client for the client to deliver to the other legal practitioner or his/her client.

Date: 31 January 2019

THE COUNCIL OF THE LAW SOCIETY OF SINGAPORE