



THE LAW SOCIETY OF SINGAPORE
APPLICATION FOR APPROVAL TO E-FILE PRACTISING CERTIFICATE
SECTION 130N LEGAL PROFESSION ACT

*PART I must be completed in full and accompanied by PART II Continuation Sheets (one for every applicant).
PLEASE COMPLETE PART I IN **QUADRUPPLICATE**.*

PART 1 – All sections must be completed

Name of Foreign Law Practice : _____

Address of Foreign Law Practice : _____

Office Main Line : _____ Fax No : _____ Office E-Mail : _____

Name of Managing Partner / Managing Director / Sole Proprietor : _____

Name of Contact Person : _____ Website : _____

Contact Person's Direct Tel No: _____ Fax No : _____

APPLICATIONS

- No. of Applicants for Whom Part II Continuation Sheets Have Been Submitted : _____
- No. of Accountants' Report(s) Submitted : _____
- Payment of Subscription Fees and Compensation Fund Contributions Submitted :

| No. | Membership Category (Standing calculated from date of admission to the Bar) | No. of Applications | Total Subscription Fees Payable (including GST) | Total Compensation Fund Contributions (no GST) |
|----------------------|--|---------------------|--|---|
| 1 | Senior Category (12 or more years' standing) | | | |
| 2 | Middle Category (7 or more but less than 12 years' standing) | | | |
| 3 | Junior Category (less than 7 years' standing) | | | |
| Total Amount Payable | | | | |

Subscription Fees Payable:

Senior Category: \$1123.50 (\$1050 + \$73.50 GST) Middle Category: \$963.00 (\$900 + \$63.00 GST)
Junior Category: \$802.50 (\$750 + \$52.50 GST)

Compensation Fund Contribution Payable: \$100.00 (\$50.00 if Application is made after 1 October)

Payment by (please tick whichever applicable) :

- GIRO
- Cheque (**Note : Separate cheques required for payment of subscription fees and Compensation Fund contributions**)

Application will only be processed upon receipt of payment by Giro or clearance of cheques.

Contact Person :

Name : _____ Signature : _____ Date : _____

For Official Use :

Date Received: _____ Date When Applicant(s) May E-File Practising Certificate*: _____

No. of Applications for Approval to E-File a Practising Certificate (Part II continuation sheets) Received : _____

No. of Accountant's Reports Received : _____

Number of Cheque Payments Received :

- For Subscription Fee Payment : _____
- For Payment of Penalty for Failing to Vote : _____
- For Compensation Fund Contributions : _____

Received by (Name): _____ Professional Indemnity Insurance with effect from: _____

Approved by (Name): _____ Date of Approval: _____

* If application is not in order, to return to applicant for rectification.



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* Please delete whichever inapplicable

PART II CONTINUATION SHEET – One Continuation Sheet for every applicant.

NAME OF FOREIGN LAW PRACTICE : _____

Please indicate (√) type of entity -

| | |
|---|--|
| Joint Law Venture | |
| Constituent foreign law practice of the Joint Law Venture | |
| Qualifying Foreign Law Practice | |
| Licensed Foreign Law Practice | |

Designation in Foreign Law Practice : _____

Certificate of Registration No: _____
(Copy of Certificate of Registration to be enclosed)

Commencement Date in Foreign Law Practice : _____

If applicant will practise concurrently through a Joint Law Venture and its constituent Singapore Law Practice

Name of Singapore Law Practice: _____

Designation in Singapore Law Practice: _____
(Please note the requirements under section 75C Legal Profession Act)

Commencement Date in Singapore Law Practice : _____

Effective Date of Insurance under the Law Society's Professional Indemnity Insurance Scheme: _____

PARTICULARS OF APPLICANT :

Name (as per NRIC / Passport): * Dr / Mr / Mrs / Mdm / Miss _____

NRIC / Passport No (if non-Singaporean) : _____ Admission No : _____

Date of Admission : _____ Date of Birth : _____ Place of Birth : _____

Ethnic/Dialect Group : _____ Languages Spoken : _____

Residential Address : _____

Membership Category (Please tick whichever applicable) :

- Senior (12 or more years' standing) Junior (less than 7 years' standing)
 Middle (7 or more but less than 12 years' standing)

Office Address : _____

Office E-Mail Address : _____ Personal E-Mail Address : _____

Office Contact Number : _____ Residential Contact Number : _____ Mobile No _____



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Marital Status : * Single / Married Gender : * Male / Female Nationality : _____

Permanent Resident Date of Issue of Entry / Re-entry Permit : _____

Date of Expiry of Entry / Re-entry Permit : _____

Non-Citizen/Permanent Resident Employment Pass No : _____

Date of Issue of Employment Pass : _____

Date of Expiry of Employment Pass : _____

Highest Educational Qualification : _____

Date of Issue of Last PC : _____ Designation When PC Was Last Held : _____

Date Appointed (if applicable) : Commissioner for Oaths _____

Notary Public _____

Senior Counsel _____

Areas of Practice in the Singapore Law Practice (please tick whichever applicable) :

- | | |
|--|---|
| <input type="checkbox"/> Administrative and Constitutional Law | <input type="checkbox"/> Admiralty and Shipping Law |
| <input type="checkbox"/> Arbitration | <input type="checkbox"/> Banking, Finance and Securities |
| <input type="checkbox"/> Bankruptcy and Insolvency Law | <input type="checkbox"/> Building and Construction Law |
| <input type="checkbox"/> Civil and Commercial Litigation | <input type="checkbox"/> Company and Commercial Law |
| <input type="checkbox"/> Conveyancing and Property Law | <input type="checkbox"/> Corporate Law |
| <input type="checkbox"/> Criminal Law | <input type="checkbox"/> Employment Law |
| <input type="checkbox"/> Family Law | <input type="checkbox"/> Immigration Matters |
| <input type="checkbox"/> Insurance Law | <input type="checkbox"/> Intellectual Property Law |
| <input type="checkbox"/> Landlord and Tenant Law | <input type="checkbox"/> Mediation |
| <input type="checkbox"/> Muslim Law | <input type="checkbox"/> Probate and Administration of Estates |
| <input type="checkbox"/> Tax Practice and Planning | <input type="checkbox"/> Vehicle and Industrial Accident Claims |
| <input type="checkbox"/> Workers' Compensation Claims | |



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1. How many hours of pro bono contributions¹ did you provide during the period 1 January to 31 December last year?

0 hours

Others: State hours : _____

2. Please state the pro bono initiatives² (if any) that you have been involved in during the period 1 January to 31 December last year:

¹ Pro bono contributions are defined as:

The delivery of legal services or the provision of training without charge or expectation of fee (honorariums excepted), defined as follows:

- (i) legal services rendered to a person of limited means;
- (ii) legal services to charitable, religious, civic, community, governmental or educational organizations in matters designed to address the needs of persons of limited means;
- (iii) legal services to charitable, religious, civic, or community organizations in matters in furtherance of their organizational purposes; and
- (iv) training intended to benefit legal service organizations or lawyers who provide pro bono services.

(In a fee paying case, a lawyer's billable hours may be deemed pro bono when the client and lawyer agree that further services will be provided voluntarily. Legal services for which payment was expected, but is uncollectible, do not qualify as pro bono legal services. Lawyers providing pro bono legal service need not undertake an investigation to determine client eligibility. Rather, a good-faith determination by the lawyer of client eligibility is sufficient).

² These include Schemes for which honorarium is received for pro bono services provided such as the Legal Aid Bureau Scheme and the Supreme Court's Legal Aid Scheme for Capital Offences.

Declaration

I declare as follows*:

- (1) I have not been struck off the roll;
- (2) I am not suspended from practising as an advocate and solicitor;
- (3) I am not disqualified under subsections (1) (e), (f), (g) or (h) of section 26 of the Legal Profession Act from applying for a practising certificate; and
- (4) Section 25A of the Legal Profession Act is not applicable to me.

OR

Subsection(s) of section 25A of the Legal Profession Act is/are applicable to me.

I hereby confirm and declare that all information stated in this form is true, correct and complete.

Signature of Applicant

Date: _____

* Delete whichever inapplicable